MINUTES OF THE MEETING OF HINGHAM TOWN COUNCIL HELD IN THE LINCOLN HALL ON TUESDAY 05 NOVEMBER 2024. THE MEETING COMMENCED AT 7.30pm.

PRESENT
Cllr Thompson – Chair
Cllr Anthony, Cllr Barnard, Cllr Christien, Cllr Dunnett, Cllr Eldridge, Cllr Hardy
Clerk – Alison Doe

There were 4 members of the public present including County Cllr Dewsbury.

1. **Apologies for absence**
   Apologies for absence were received from Cllr Amey, Cllr Foord and Cllr Roberts.

2. **Public participation session, (members of the public may make a statement or ask a question of not more than three minutes duration)**
   The public are invited to give their views and questions to the Town Council on items on the agenda or raise issues including those for the consideration of inclusion at future meetings.
   Two members of the public present spoke to raise representation against planning application 2024/3154 (Proposed 2 No residential dwellings, Holly Court Barn Watton Road Hingham Norfolk NR9 4NN) as per agenda item 17.3. Concerns were raised regarding the size and scale of the proposed development and the negative impact it would have on the neighbouring property, access and highway related concerns were also raised regarding the vehicular accident rate in the vicinity of the access point to the proposed development, the poor highway visibility due to the road bend, and lack of pedestrian footway to access the town's shops and services. It was noted that the development proposals are outside the defined development boundary.

3. **Declarations of interests with regard to items on the agenda and to consider requests for dispensations**
   Councillor Hardy raised a declaration of interest in agenda items 20, 21, and 24, with regard to being on the Hingham Playing Field Association.

4. **To agree a Chairman to preside over any agenda items of this meeting, if both the Chairman and Vice Chair are unable to preside due to (agenda item 1) Apologies for absence and /or (agenda item 3) Declarations of interests**
   Councillor Thompson to Chair all agenda items.

5. **To consider any applications for Co-option onto the Town Council (1 vacancy)**
   (An individual Co-opted will take office at the next Town Council meeting)
   There were no applications for co-option onto the Council.

6. **To agree the accuracy of the Minutes of the Town Council meeting of 01 October 2024**
   With regard to minute 20, Councillor Hardy advised that there were 2 separate meetings at the Welcomme Space. One with the police Crime Prevention Design Advisor and one with the tree surgeon. The minutes were agreed with amended wording to reflect this point.

7. **Matters arising from the Minutes of the Town Council meeting 01 October 2024 (and other updates contained in a written Clerks report circulated prior to the meeting)**
   A written report was forwarded to all Cllrs prior to the meeting, see appendix A.

8. **Working Party Reports**
   There were no working party reports.

9. Neighbourhood Plan Steering Group report

There was nothing further to report on the Neighbourhood Plan, the plan is expected to go to the South Norfolk Council cabinet on 16 December.

10. Reports from representatives on external bodies/ attendees of external meetings/training

Cllr Hardy reported that the work to repair/refurbish the play space at the playing field was complete, and it was anticipated that work to the Welcomme Space play area will commence mid November. The fundraising had raised £7190 (donations from individuals and businesses including via the Just Giving page). The White Hart pub are planning a fund raising evening on 14 November.

The grant funding applied for to install replacement new LED lighting, solar panels and energy battery storage was unsuccessful as it was hugely oversubscribed. The HPFA want to proceed with new lighting, prioritising the fluorescent tube lighting as this will bring energy savings. Other grant funding sources are being explored.

Cllr Hardy reported that the Community Cupboard had received £2800 of funding from the Co-op (through the customer nominations scheme). The Community Cupboard is currently helping to support 13 families and will be providing Christmas Hampers again this year.

Cllr Dunnett reported that the Education Trust had given the maximum amount of grants to individuals. Grants can be made to individuals going to university, apprenticeships and have special needs for going to college, and covers Hingham, Little Ellingham and surrounding areas (as was covered by the old grammar school). Concern was raised that the scheme is not well known about and eligible individuals who may be able to make an application may not be aware of the scheme or how to apply.

11. General Correspondence (information/circulars etc)

11.1 Norfolk ALC - County Officer
11.2 South Norfolk Council - Broadland & South Norfolk Design Code - 2nd public consultation now open
11.3 South Norfolk Council - Unauthorised Encampment Guidance document for Parish/Town clerks
11.4 Norfolk County Council - Have your say on Norfolk savings proposals

12. Correspondence (not for public inspection) as addressed directly to Hingham Town Council (from residents etc. and may contain personal information)

None.

13. To discuss and agree any required responses/actions in relation to any item(s) of correspondence

No actions required.

14. District Councillor's report

District Councillor Woolliscroft was not present at the meeting.

15. County Councillor's report

County Cllr Dewsbury had sent a written report prior to the meeting and outlined its content as follows:

Winter Fuel Payment and Pension Credit

This year, to qualify for the 2024 – 25 Winter fuel Payment, people must apply for Pension Credit by December 21st. People can telephone the Pension Credit Claim line to check their eligibility on 0800 991 234. Claiming Pension Credit provides access to other benefits such as help with housing costs, council tax, heating bills and cost of NHS dental treatment, glasses and transport costs to hospital appointments. Pension Credit is separate from State Pension and tops up someone's weekly income to £218.15 if they are single, or if they have a partner, tops up a joint weekly income to £332.95.This winter NCC will use some of the £6.7m allocated to the county through the Household Support Fund to help the thousands of people who will no longer receive the Winter Fuel Payment. The Council will work with Age UK, Citizen's Advice Bureau and others to identify those people most affected and in need of help. The rest of the funding will support other schemes including funding 'warm spaces' in local communities and 'cost of living' vouchers for families eligible for free school meals.

Adult Learning
For the second year running Adult Learning has won the Further or Higher Education Provider of the Year Award at the EDP Norfolk Education Awards 2024. They provide a wide range of courses which enable people to learn new skills, including construction courses, or gain qualifications to improve their job prospects. They also provide courses on cooking meals on a budget and Multiply courses to help people manage their budgets. The full range of courses can be found on www.norfolk.gov.uk/adultlearning tel: 0344 800 8020

Highways
NCC Highways teams have been preparing for the winter weather with the latest technology. All 58 gritting vehicles now have the new auto-salting technology which ensures salt is not distributed unnecessarily on grass verges or other areas that do not require gritting. Aided by satellite navigation and mapping data the vehicles will move along pre- programmed routes ensuring more accurate and precise distribution of salt to improve safety, maximise resources and avoid waste. People will be able to check which roads are on gritting routes on www.norfolk.gov.uk/gritting. The same maps will also show the location of the 2000 grit bins which anyone can use on footpaths, roads and cycle paths.

Recycling Centres
From Monday November 18th anyone wishing to take things to a recycling centre must book a slot beforehand. Slots will be available every fifteen minutes and can be booked from Monday November 11th. Bookings can be made up to 7 days before hand on the Council's website: www.norfolk.gov.uk/recyclingbooking or by phoning the Customer Service Centre tel: 0344 800 8020. People will be asked to give the registration number of the vehicle they will be using.
The Trade Waste Service for businesses will be available at the 7 largest Recycling Centres based at Caister, Dereham, Hempton, King's Lynn, Norwich North, Norwich South and Thetford. Businesses will have to give their vehicle registration number and their Waste Carriers license number. With effect from November 1st businesses will also see a change to the way costs are calculated for them to dispose of waste. The cost will be based on the size of their vehicle and the type of waste they bring, instead of the number of bags. Each vehicle will be assessed and charged as either 'up to 50% full' or 'over 50% full'. Prices can be found on www.norfolk.gov.uk/businesswaste

Have your say on Norfolk savings proposals
As it seeks to agree a balanced budget for 2025/26, Norfolk County Council is asking for your views on a number of proposals to save money or raise revenue in the next financial year. As part of the council's work to find £44.722m of savings, public consultations are now open on three of the proposals under consideration:
Raising Council Tax
Reducing Street Light usage
Review of our Housing Related Support Services
Full detail of these proposals, as well as information on how residents can have their say, can be found online.
To receive a hard copy of the consultation document, or request it in a different format, residents can call 0344 800 8020 or Text Relay on 18001 0344 800 8020, or email haveyoursay@norfolk.gov.uk.
The consultation is now open and will close on Monday 16 December 2024.

Concern was raised from the Town Council regarding the appointment system for the waste recycling centres, as it was feared that fly tipping could increase. Concern was also raised as to how NCC would establish if this new system would result in a financial saving.
Praise was offered for the improvements to the bus service which now ran later buses on Thursday, Friday and Saturday.

16. Planning Decisions

16.1 2024/2758 - T3 Red Oak - Reduce overhanging limb which is approx 15m. By 5m
The Green The Fairland Hingham Norfolk - No objections

16.2 2024/2547 - Variation of condition 2 of 2020/2454 - (2) height of carport & workshop pitched roof reduced, external timber panelled door added at front boundary.
15A Market Place Hingham Norfolk NR9 4AF - Approval with Conditions

16.3 2024/1547 - Retrospective application for replacement tiles on entire roof of Coach House as old tiles had perished.
The Coach House Chapel Street Hingham Norfolk NR9 4JH – withdrawn

16.4 2024/2733 - T8 Lime - Approx 30m tall. Approx width 12m. Reduction by 2m of branches overhanging neighbouring property
Church Of St Andrew Attleborough Road Hingham Norfolk - Granted

17. Planning Applications (as notified by SNC for consultation)

17.1 2024/3128 Single storey rear extension and part demolition of existing rear extension
Lilac Farm 42 Seamere Road Hingham Norfolk NR9 4LW
The Council agreed no objections.

17.2 2024/3029 Variation of condition 2 of 2023/0465 - amendments to design
22 Market Place Hingham Norfolk NR9 4AF
The Council agreed no objections.

17.3 2024/3154 Proposed 2 No residential dwellings
Holly Court Barn Watton Road Hingham Norfolk NR9 4NN

The Town Council considered the details of this application, and also considered the representations presented by members of the public.
The Town Council consider that this application should be refused due to the following reasons:

The proposed development is outside of the development boundary. The site is located on the busy B1108 and the size and scope of the development could significantly increase vehicle movements at the entrance/exit point which is located closely to a blind bend. There are a number of accidents consistently occurring on this stretch of road.

There is no footway from the development sight to allow future residents of the proposed development to safely access shops and services in Hingham on foot.

The development is considered back land development, and its size and scope may cause a negative impact on neighbouring resident's enjoyment of their property.

18. Information regarding other planning applications where the Town Council is not a consultee, (for information only)

18.1 2024/3160 - T1 Sycamore - Fell and replace due to size and proximity to buildings
1 Hardingham Street Hingham Norfolk NR9 4JB

19. Parish partnership scheme project 2025/26 funding application update.

Following the previous Town Council meeting where it was queried if Fairland B1108 crossing point feasibility could also contain a pedestrian priority crossing point over the Dereham Road, The Clerk advised that the following question was raised with Norfolk County Council : “can the feasibility study include a formal crossing point on Dereham Road (signalled crossing or highlighted area of road)”
The following response was received from NCC:

> “If we looked at a formal zebra or signalised crossing at the junction of Dereham Road, we would be back looking at a junction improvement at Fairlands. The pedestrian crossing feasibility suggested cost is £7k and it will need to include the provision of a footway or trod on the south of the B1108 to join the

proposed crossing point. This is a requirement for a pedestrian crossing. Would you like us to consider a minimum length either to Attleborough road or the Bowls club, would you prefer a link between the two/across the green? We would not support the use of red coloured veneer to highlight a crossing point on Dereham Road.
The footway on the B1108 may need widening at the crossing point and widening the footway on the B1108 would make it more accessible for double buggies and wheelchairs. The footway could be extended into Dereham road, so that the dropped kerbs were not immediately at the junction, but just to the north. I am happy to support the feasibility of a crossing point on the B1108 and can look at extending and widening the footway to Dereham Road as part of the feasibility."

The Council considered that the moving of the dropped kerb crossing point to a more northern point on the Dereham Road would not be of any benefit as the changes to the Highway Code mean that the current crossing point at the junction gives pedestrians priority.

The Clerk confirmed that Hingham Town Council would need to apply for Parish Partnership funding for half the cost, so £3500.

With regard to the Wig Wag junction warning electronic flashing signage scheme for the Fairland crossroads, the Clerk had forwarded the quotation from Westcotec to all Cllrs prior to the meeting. The quotation covered a junction warning/20mph combined sign located to the west of the Fairland bus shelter, a junction warning/20mph combined sign on Church Street to warn vehicles approaching the Fairland crossroads, and a thermal vehicle detection unit opposite the Attleborough Road, to operate the sign on Church Street specifically when there is a vehicle waiting to exit Attleborough Road. The quoted cost is £16,115.00 excluding VAT, the Town Council would need to apply for half of this (£8057.50) through the Parish Partnership bid.
The Clerk advised that there was an alternative sign option for Church Street combining Vehicle Emerging/20mph (rather than a standard junction warning) and it was agreed to ask for an amended quotation for this sign (note this may slightly alter the price).

On the current quotations, the total Parish Partnership bid amount over the 2 projects would be £11,557.50. (There is an upper limit on Norfolk County Council funding support of £25,000 per bid). It was noted that the closing date for bids is 06 December 2024.
It was agreed that the Clerk should prepare the bids for both projects. The Clerk asked the County Councillor if she was supportive of these bids, County Cllr Dewsbury confirmed that she was.

20. To receive and discuss the proposals for Anglian Water metre antenna and equipment to be installed at the Playing Field and agree any actions. The HPFA seek Town Council approval for the installation to proceed.

The pre planning application information had been supplied by the consultants for Anglian Water, this had been forwarded to all Cllrs prior to the meeting. It was noted that the electricity supply for the antenna (proposed location behind the garage) would come from the sports centre building and an agreement into reimbursement for electricity would need to be reached. It was noted that the HPFA would receive an income of £1500 per year for housing the antenna at the sports field. It was also noted that Anglian Water would seek to install an antenna in an alternative location if the sports centre location was not made available, an alternative location could be more visually intrusive. It was agreed that the HPFA should continue to negotiate with Anglian Water with a view to the antenna being installed at the sports centre.

21. To review the grass cutting arrangements for the Hingham Playing Field and Welcomme Space

It was agreed that the Town Council should continue to include the playing Field and Welcomme Space in the Council contract for grass cutting and continue to pay for the grass to be cut in these areas.

22. To review the grass cutting specification

A copy of the grass cutting specification was forwarded to all Cllrs prior to the meeting. It was agreed that no changes were required. It was however queried if a portion of the southern vision splay at Hall Close could remain

uncut due to its abundance of wildflowers. The Clerk will make enquiries with Norfolk County Council as this verge is a Highways verge cut by the Town Council contractor under the NCC terms and conditions agreement.

23. Proposal to seek tenders for the grass cutting contract (current contract expires on 31 March 2025)

Agreed.

24. To receive the drafted Hingham Playing Field Association Terms and Conditions and Table of Charges documents and give any feedback.

A copy of the terms and conditions of hire and table of charges as prepared by the HPFA was forwarded to all Cllrs prior to the meeting. It was noted that the HPFA were seeking to protect the sports field for sporting activities and not for commercial use, following the difficulties experienced during the bike show when the sewage system was overwhelmed. It was noted that the intended commercial hire fee of the sports field seemed low, however it was explained that the limitations in the terms and conditions would restrict its use in terms of vehicular access which could potentially damage the ground surface of playing pitches and surrounding area.

It was also queried if there could be a scale of fees to offer a better rate for residents and a higher rate for non-residents wishing to hire the sports hall. This point will be fed back to the HPFA.

FINANCE

25. Reminder of the date of the next Finance Committee 19 November 2024

Noted.

26. To agree for the Finance Committee to pay any invoices due

Agreed.

27. To receive and note the Local Government Association agreed pay award (from April 2024)

A copy of the LGA agreed pay award scales was forwarded to all Cllrs prior to the meeting. It was noted that the current staff SCP increased amount, has been applied to October and back dated to April 2024 staff wages.

28. Proposal to make the annual donation to Norfolk Citizens Advice, of £600

Agreed.

29. Proposal to purchase a new litter bin for the Fairland, (by the Lincoln Hall) as part of the existing bin has been stolen.

The Clerk advised that the top of the litter bin by the Lincoln Hall had been stolen, and the steel liner was rotted at the bottom, and therefore recommended the purchase of a new litter bin for this location

This was agreed.

30. Proposal for the Clerk to purchase a shredder and appropriate office furniture for file storage.

The Clerk advised that the current storage arrangements for Council documents at her home was no longer appropriate and a new storage solution would be required. A shredder is needed to destroy confidential waste.

It was agreed that the Clerk should purchase the appropriate storage furniture required and a suitable shredder.

31. Proposal to employ services of a mole catcher at the cemetery

The Clerk advised that there had been increased mole activity at the front of the cemetery affecting the ashes area, which following the recent vehicular incidents was detrimental to the overall repair to the ground surface and the appearance of that area. It was agreed to employ the services of a mole catcher.

32. To agree and approve the accounts for payment

The accounts for payment as listed below were agreed and the cheques were signed.

REF	PAYEE	DETAILS		AMOUNT		VAT
607	STAFF	WAGES		£1,573.45		
608	STAFF	WAGES		£1,874.28		
D	NEST	PENSION		£130.23		
609	LINCOLN SOCIAL CENTRE	HALL HIRE		£37.50		
D	NORFOLK COPIERS	PRINTER RENTAL		£74.41		£12.40
610	COZENS (UK) LIMITED	STREET LIGHT MAINTENANCE		£150.00		£25.00
611	COZENS (UK) LIMITED	CHURCH STREET REPLACEMENT COLUMN		£4,554.00		£759.00
D	SSE	STREET LIGHT ENERGY (PAYMENT 21.10.24)		£1,126.40		£55.85
D	SSE	TOILET ELECTRICITY (PAYMENT 25.10.24)		£153.07		£7.29
612	BARIERS DIRECT	CEMETERY BOLLARDS		£1,669.90		£278.32
613	GREAT MELTON FARMS	CHRISTMAS TREE		£315.00		£52.50
614	R WELLS MEMORIALS	HEADSTONE RESTS (X3)	£270.00			£45.00
614	R WELLS MEMORIALS	HEADSTONE REPLACEMENTS (INS CLAIM)	£696.00			£116.00
		HEADSTONE REPLACEMENT (INS CLAIM)	£720.00			£120.00
614		TOTAL FOR R WELLS MEMORIALS		£1,686.00		
615	A DOE	CRAFT SUPPLIES FOR SCHOOL FOR XMAS TREE		£118.19		
616	NORFOLK CITIZENS ADVICE	DONATION		£600.00		
		TOTAL FOR ALL PAYMENTS		**£14,062.43**		
		TOTAL VAT		**£1,471.36**		

33. To consider the Exclusion of the Press and Public under the Public Bodies (Admission to Meetings) Act 1960 to discuss the following matters:'

It was agreed that the public should leave for the following agenda items. The public were thanked for attending the meeting, and left.

The following item is considered confidential as it requires references to individuals.

34. To receive an update on the cemetery, insurance claims and repairs to headstones and agree any actions

The Clerk advised that on closer inspection, 3 headstones (instead of the 2 previously thought) had come loose, appearing to have been pushed over. The Clerk had requested that the stonemason refix all 3, which had been completed.

The Clerk advised that there had been a further vehicular incident, where a car had left the carriageway and crashed into the cemetery causing damage to headstones. None of the previous damaged headstones were affected, but additional stones had been damaged.
The Clerk had met with the stonemason on site and had asked for the repair work to be carried out to ensure that all of the remedial works within the ashes area of the cemetery was completed before families came to visit and lay Christmas Wreaths. The Council agreed that was the correct course of action to try to prevent further upset to any families affected.
The Clerk advised that the driver's insurance company of the 1st incident had agreed to pay for headstone repairs, this payment was awaited. The driver's insurance company from the 2nd incident had paid repair costs to headstones. The Clerk will pursue the driver's insurance company to recover repair costs from the 3rd incident.
The post and rail fence had been repaired by donation of time and work by a local company and the bollards were scheduled to be installed on 06 November 2024.
The Clerk advised that she had been contacted by one family who wanted to take further action and had also been contacted by a funeral director regarding further action a family wishes to take regarding these incidents.
A meeting is being arranged with the Police and NCC highways engineer, the Clerk will push in the strongest terms for mitigation from Highways including a review of the speed limit.

The following item is considered confidential as it requires references to individual members of staff

35. To discuss staff pay/hours and agree any actions

(the Clerk left the room for the discussion of the Clerks pay/hours)
Having regard to the Local Government pay scales, it was agreed to award one incremental rise to both members of staff.
The Handyman/Cleaner to be on SCP 6
The Clerk to be on SCP 28
This increase is to be applied from 01 November 2024.
There were no changes to the contracted hours.

The meeting ended at 9.15pm

Signed …….. 03 December 2024

Appendix A - Clerks report for the Town Council Meeting of 05 November 2024

Matters arising from the Minutes of the Town Council meeting 01 October 2024

MIN 24	Christmas Tree ordered
MIN 26	Hingham Primary School have agreed to make Christmas Tree decorations – Craft items ordered
MIN 30	Tree Work, applications for tree work to TPO tree and trees in conservation area have been granted by South Norfolk Council, Target Trees programmed the work in 05 December 2024.
MIN 31	Cemetery headstones the 2 that appeared to have been pushed over have been refixed, along with one other which was also unstable. Work to fix the headstones damaged by the first vehicular incident is underway. A third vehicle has crashed into the cemetery on 03 October, causing damage to additional headstones, insurance claim to be pursued.

Other Updates/Outstanding Issues

- New litter bin for Fairland to be purchased
- PiCUS test requested for the tree in sports field car park, awaiting date to be confirmed.
- Ladies Meadow/Land at former rectory – Clerk has met with the Arboriculturist, and the tree survey has been received. Impact assessment can be undertaken once a route for proposed footway is determined. Feasibility study ongoing should be available 3rd week of November.
- Skate park, a quote is now awaited for other repairs required by the RoSPA report
- New Hingham.gov.uk website now in place, and email addresses for Councillors ready to be set up, log in details will be sent to Cllrs.
- Highway Village Gates, Dereham Road gates will likely block visibility so “oak” posts will be requested.
- Bollards at the cemetery ordered installation due 06 November 2024
- Vehicle damage Incidents at the cemetery, headstone damage from second incident has been completed. Driver’s insurance company from first incident have confirmed they will pay as per the quotation for repairs, repairs are now nearly complete. The railings have been repaired. There was a further incident on 03 October, causing damage to further headstones (none of the previously damaged /headstones were affected). Information has been sent to Norfolk County Council with further requests for the speed limit to be lowered. The Highways engineer is meeting the Clerk on site on 07 November.
- Regarding the Hingham History Centre request for the Town Council to take over assets and funds, the Clerk has spoken with the with History Centre representative, the History Centre paperwork and items stored in the Lincoln Hall has been tidied, this has made some room for paperwork/items to be stored, collection to be arranged, funds have been confirmed as a little over £10,000 the History Centre are arranging a cheque so funds can be transferred to Hingham Town Council.
- The clerk has been in touch with SNC and will set up a zoom meeting to discuss what is needed for a Community Emergency Response Plan. The Council will need to make a decision regarding if an Community Emergency Response Plan should be implemented and if so agree responsibilities for its implementation and monitoring/reviewing, and the responsibilities regarding holding of any associated personal data.
- Norfolk County Council have been advised that the Town Council consent to a survey being undertaken to assess the suitability of the sports centre for an Electric Vehicle charging point, but that the actual installation of such a charging point has not been agreed – no further communication from NCC
- “Re-dedication” of the bus shelter to be organised.
- Commonwealth War Graves Commission have been invited to install signage at the cemetery
- The Clerk has asked Norfolk County Council if a grit bin for The Hops will be supported, no response.
- A suitable place for a new Town Council notice board to be established.
- Letter to the Chief Constable and the Police Crime Commissioner regarding parking drafted photographs need to be added prior to sending.
- Fairland Oak Tree stumps, advice has been sought regarding hollowing the stumps out, a suggestion has been made that a stump grinder will be required (cost approximately £500-600 per stump).

- Applications for Assets of Community Value to be finalised, plans and ownership details are required.
- Notice boards for the toilets to be purchased.
- Street Lighting, the contractor has been asked to undertake the renumbering of the footway lights which has been started, structural and electrical survey on lighting stock has been ordered. With regards to possible solutions to replacing the Tally Alley light, the Clerk will meet with the contractor to discuss solar bollard lighting options
- Communications Policy, including social media policy is being worked upon. Cllrs are reminded not to comment on public social media pages making reference to themselves as Councillors, in a way that could give inaccurate information or be misleading or misconstrued as the Council having discussed and agreed something, when this is not the case. Staff/Cllr communication/relationship protocol to be drafted.
- The Clerk has been working on an overall Cemetery Fees Policy containing all points relevant to the fee structure including frequency and method of fees reviews. This is to be finalised and bought back to a future Town Council meeting with a review cemetery terms and conditions.
- Extension of Cemetery Driveway and turning circle, the Clerk has spent some time in the cemetery looking at the area that would be required to extend the driveway. The area is very extensive and the clerk is concerned about the application of such a large area of tarmac , (environmental and cost). There may be other more appropriate solutions, including a shorter tarmac extension followed by "matting" under the grass surface (and possibly a tarmac path for better pedestrian/disability access), and leaving the existing grass as a driveway over the old cemetery area. Advice is needed from a funeral director with regard to vehicles used. The use of the driveway (as in frequency) for funerals is minimal therefore the grass should not become too worn from being driven on, this requires a lot of further thought to ensure the Council have a cost effective but long term solution for the future use of the cemetery .
- 2 steel liners for the Market Place bins to be ordered (liners available at a reasonable price are a slightly different size to the existing ones (by mm's) liners of the same size have not yet been found.
- Commemorative Plaque for the Fairland Bus shelter and Market Place bus shelter, to be ordered

Report prepared 05 November 2024 does not include Matters Arising when the item is on the forthcoming meeting's agenda

Crime Figures – September 24
https://www.police.uk/pu/your-area/norfolk-constabulary/wymondham/?tab=CrimeMap

Granary Way - Violent and Sexual Offences – 2, Public Order 1
Lincoln Avenue - Violent and Sexual Offences 1
Dereham Road – Bicycle theft 1